

# **Boards & Commissions**

## **YOUR CITY NEEDS YOU!**

The City of Monmouth is recruiting for membership on its volunteer Boards and Commissions. Positions become available throughout the year. If you are interested in participating on one of these Boards or Commissions, please fill out the application below and drop it off at City Hall or mail to the City of Monmouth at 151 W. Main Street, Monmouth, Oregon 97361. See below for information on many of our Boards and Commissions:

### **Library Board**

The Library Board contains 7 members each serving a 4-year term. Meetings are held the second Wednesday of each month at 7:00 am. The Board serves in an advisory role and is responsible for being informed about library services, trends and funding. The Board participates in long range planning for services and facilities and recommends policies and procedures.

### **Budget Committee**

The Budget Committee contains 14 members. 7 are appointed by the City Council, and the City Council is the other 7 members of the Committee. The term for appointed members is 3 years. The Budget Committee has 3 or 4 meetings in the spring, usually May and June of each year, and may meet other times of the year, as needed. The Committee is responsible for review of the City's annual budget. In reviewing the annual budget, the Committee makes recommendations to the Council on funding levels for City services.

### **Planning Commission**

The Planning Commission contains 9 members each serving a 3-year term. Meetings are held the first and third Wednesday of each month at 7:00 p.m. The Commission is responsible for making recommendations to the Council on legislative issues relating to the Comprehensive Plan, the Zoning Ordinances and Subdivision Ordinances. These documents regulate development and land use within the City of Monmouth. Also, the Commission is responsible for hearing land use matters relating to the Zoning and Subdivision Ordinances.

### **Senior Advisory Board**

This Board contains 9 members, each serving a 2-year term. The Board meets the fourth Tuesday of each month, at 1:00 p.m. The Board provides direction on the operation and maintenance of the Senior Center as well as the development and implementation of recreation programs for senior citizens. The Board makes budget recommendations to the City Council for funding facility operations and programs.

### **Traffic Safety Commission**

The Commission contains 5 members each serving a 3-year term. The Commission is responsible for researching, developing, implementing and coordinating traffic safety programs to meet local needs. This Commission acts in an advisory capacity to the City Council and to the City Manager in the coordination of traffic safety activities, promotes public education and acceptance of official programs proposed by or initiated by the City. The Commission meets quarterly.

### **Park & Recreation Board**

The Board contains 7 members each serving a 4-year term. The Board meets the second Wednesday of each month at 7:00 p.m. The Board makes recommendations to the City Council regarding acquisition, design, development and promotion of parks and public recreation facilities. It gives annual grants for recreation programs and establishes rules and regulations necessary for park and recreation uses. The Board makes policy recommendations to the City Council.

### **Historic Commission**

This Commission has seven members each serving a 3-year term. The Commission meets monthly on the first Wednesday of each month at 6:00 p.m. The Commission promotes the historic, educational, cultural and economic welfare of the public through the preservation, restoration and protection of buildings, sites and items of historic interest to the City. The Commission is advisory to the City Council.

### **Tree Advisory Board**

This Board consists of 5 members each serving a 3-year term. The Board meets the third Thursday of each month. It is the Board's responsibility to submit an annual written plan to the City Council for the study, disposition and care of trees in the parks, streets and public areas. In addition, the Board conducts activities for Arbor Day and other special events during the year.

### **Arts & Culture Commission**

This Commission consists of 7 members each serving a 3-year term. The Commission meets the third Thursday of the month. This Commission encourages opportunities for recognition of Art and Culture in the City of Monmouth and makes recommendations to the City Council in all matters involving public arts and cultural development of the City.

**APPLICATION FOR MONMOUTH BOARD/COMMISSION**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

HOME PHONE: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

OTHER CONTACT INFO.: \_\_\_\_\_

I have read the enacting ordinance for this Board/ Commission

PLEASE INDICATE YOUR FIRST, SECOND AND THIRD CHOICE:

Arts & Culture Commission: \_\_\_\_\_

Budget Committee: \_\_\_\_\_

Historic Commission: \_\_\_\_\_

Library Board: \_\_\_\_\_

Parks & Recreation Board: \_\_\_\_\_

Planning Commission: \_\_\_\_\_

Senior Advisory Board: \_\_\_\_\_

Traffic Safety Commission: \_\_\_\_\_

Tree Advisory Board: \_\_\_\_\_

Briefly state your reasons and interest in applying for membership of this Board or Commission: \_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What experience and expertise do you have that is relevant your Board or Commission nomination: \_\_\_\_\_  
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What do you hope to accomplish or contribute as a member on this Board or Commission: \_\_\_\_\_  
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Any additional Comments you would like to make: \_\_\_\_\_  
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**Please return application to City Hall, 151 West Main St, Monmouth, OR 97361**