

Right-of-Way Vacation Application

City of Monmouth

Date: _____

Application No.: _____

Applicant: _____

Name

Mailing Address

City

State

zip

Phone

E-mail

Area to be vacated: _____

Abutting Tax Lot numbers (including Assessor Map number): _____

Current Zoning: _____

Purpose of the proposed vacation: _____

Existing utilities and/or easements located within the area to be vacated: _____

Procedures: Right-of-way vacation requests are processed in accordance with Oregon Revised Statutes (ORS) Chapter 271: Use and Disposition of Public Lands Generally; Easements.

Attachments:

The following attachments must accompany the vacation application:

1. TEN (10) copies of a site plan, identifying the area requested for vacation. The site plan must include all abutting properties and all properties within 200 feet of the proposed vacation area. Any existing or proposed easements or utilities must also be identified.
2. A petition signed by all of the abutting owners and the owners of two-thirds of the “affected area”. (Note: This means the owners of two-thirds of the affected area, not two-thirds of the total number of property owners in the affected area.)

For the purposes of this application, the “affected area” includes the land lying on either side of the street or portion thereof proposed to be vacated and extending laterally to the next street that serves as a parallel street, but in any case not to exceed 200 feet, and the land for a like lateral distance on either side of the street for 400 feet along its course beyond each terminus of the part proposed to be vacated. Where a street is proposed to be vacated to its termini, the land included

in an extension of the street for a distance of 400 feet beyond each terminus shall also be included in the affected area.

Note: City staff will provide the applicant(s) with a map showing the “affected area.”

Applicant

Date

City of Monmouth Planning Dept.
151 Main St W
Monmouth, OR 97361
503-751-0147