

Conditional Use Permit Application

City of Monmouth

Date: _____

Fee: \$700.00

Receipt No.: _____

Application No.: _____

Applicant:

Name

Mailing Address

City

State

Zip

Phone

E-mail

Title Holder:

Name

Mailing Address

City

State

Zip

Location:

Street Address: _____

Tax Lot Number _____ Assessor Map _____

Description:

Comprehensive Plan Map Designation: _____

Current Zoning: _____

Size (acres): _____

Procedures: Conditional use permits are processed in accordance with Monmouth City Code (MCC) Chapter 18.25, "Conditional Uses." In accordance with MCC Section 18.10.010, Conditional use permit applications are conducted as a Type II procedure. Written notice of the application is provided to all property owners within 250 feet of the property. For Type II procedures, the Planning Commission conducts a public hearing to review the request. In accordance with MCC Section 18.25.010, the Planning Commission shall have the power to grant Conditional Uses that are specifically listed in the Zoning Ordinance.

The Zoning Ordinance is available at the City of Monmouth website: <http://www.ci.monmouth.or.us/>

A complete application must include a separate written submittal that includes a detailed description of the proposed conditional use and adequately addresses each of the Conditional Use approval criteria from MCC Section 18.25.030:

18.25.030 Conditions for granting a conditional use.

A conditional use may be granted only if the following conditions are found to exist:

1. The conditional use that is requested is listed as a conditional use in the zone in which the subject property is located, or is subject to MCC 18.150.050, Criteria for certain transportation facilities and improvements.
2. Granting of the conditional use will not be materially detrimental to the public welfare or to improvements or residents in the neighborhood of the subject property.
3. Granting of the conditional use will be consistent with the purpose of the zone in which the subject property is located and with the applicable Comprehensive Plan designation and policies.

I HEREBY CERTIFY THAT ALL STATEMENTS CONTAINED HEREIN, ALONG WITH THE EVIDENCE SUBMITTED, ARE IN ALL RESPECTS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Applicant's Signature

Date

Applicant's Signature

Date

Title Holder's Signature

Date

Title Holder's Signature

Date

NOTE: ALL OWNERS MUST SIGN THIS APPLICATION OR SUBMIT LETTERS OF CONSENT. INCOMPLETE OR MISSING INFORMATION MAY DELAY THE APPROVAL PROCESS.

City of Monmouth Community Development Dept.
151 Main St W
Monmouth, OR 97361
503-751-0147